

Colony Brands, Inc.

Supply Chain Security Profile Customs-Trade Partnership against Terrorism

Supplier Questionnaire

Colony Brands, Inc. (f/k/a The Swiss Colony, Inc.) is a member of the Customs-Trade Partnership against Terrorism (C-TPAT). This program is a key anti-terrorism initiative developed by U.S. Customs and Border Protection (CBP). As a C-TPAT member, Colony Brands must ensure that minimum-security procedures are in place throughout our supply chain. For purposes of C-TPAT, CBP defines the supply chain to extend from the point of origin (manufacturer/supplier/vendor) through to our distribution points in the United States.

We are required to have written and verifiable processes for the selection of business partners including manufacturers, product suppliers and vendors. As part of these processes, we must require you to demonstrate that your company's security procedures meet the minimum-security requirements established by U.S. Customs and Border Protection. Your responses to this questionnaire will help us meet our obligations as members of C-TPAT. Your responses will also help us obtain the benefits of the C-TPAT program, which include a reduced number of inspections when our goods arrive in the U.S.

Your responses and your compliance with the C-TPAT minimum-security criteria are subject to verification by us. We will incorporate the verification into our quality control and social compliance inspections of your facilities. I ask that the questionnaire be completed and returned to me within 30 days.

Please contact me before answering the questionnaire if you have any questions about the minimum-security procedures outlined in this questionnaire. The questionnaire is designed to identify those areas where improvements are needed to meet the minimum-security requirements. The correct identification of a security weakness will not adversely affect our business relationship but will enable us to work with you to develop a security improvement plan.

You must complete a questionnaire for each facility or location where you manufacture and ship goods to us. You may photocopy this questionnaire as needed. The questionnaire must be signed by an officer of the company. We require an updated form from every factory on a yearly basis.

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Last Updated: 01/01/2020

Thank you,

AJ Schuchart Sr. Manager, Global Logistics Colony Brands, Inc. (f/k/a The Swiss Colony, Inc.)

Ph: 608-324-5094 Fax: 866-442-6604

Email: AJ.Schuchart@ColonyBrands.com



| Name and Address of Facility: 工廠設施名稱和地址 | |
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| Container Security 集裝箱安全 | Yes 是 | No 否 |
|---|----------|---------|
| 1. Do you verify the physical integrity of the container structure prior to stuffing or loading? The inspection of the container is intended to identify the presence of false walls or other tampering with the container designed to facilitate unauthorized access to the container after it leaves your facility. 你們在裝櫃前是否對集裝箱实体完整性做整體檢查?對集裝箱的檢查旨在確定是否存在假的箱壁或其他改裝,以便於在集裝箱離開您的工廠設施後,確保沒有經過授權的進入集裝箱的現象發生。 | | |
| 2. Does the inspection of the physical integrity of the container examine the following seven-points of the container's structure to ensure they have not been modified to conceal contraband or have been contaminated with agricultural pests? (Please answer questions 3-9) 是否檢查集裝箱实体的完整性和集裝箱結構的以下七個點,以確保它沒有經過改裝和隱藏裝運過違禁品或被農業害蟲污染? | | |
| 3. Front wall (to detect any false walls and if applicable the fan housing on refrigerated containers) 檢查集裝箱的前壁/如果適用,對冷藏室的風扇罩進行檢查 | | |
| 4. Left side 檢查集裝箱的左壁 | | |
| 5. Right side 檢查集裝箱的右壁 | | |
| 6. Floor 檢查集裝箱的地板 | | |
| 7. Ceiling/Roof 檢查集裝箱的頂部 | | |
| 8. Inside/outside doors (including the reliability of the locking mechanisms of the doors, handles, rods, hasps, rivets, brackets, and all other parts of a containers locking mechanisms) 檢查集裝箱的內/外門,包括門的密封性,把手,杆子,搭扣,鉚釘,支架以及集裝箱的所有密封的任何其它一個部位 | | |
| 9. Outside/undercarriage 檢查集裝箱的外部/底架 | | |
| 10. After the container is stuffed or loaded do you affix a seal to the container? 集裝箱裝箱後是否使用封條封箱? | | |
| During the container inspection process, do you use a checklist to show the following: (Please answer questions 11-15) 檢查集裝箱的過程中,是否使用檢查表上的以下內容 | | |
| 11. Container / Trailers # / IIT (Instrument of International Traffic) 集裝箱/拖車號/ IIT (國際運輸工具)號 | | |
| 12. Date of Inspection 檢查日期 | | |
| 13. Time of Inspection 檢查時間 | | |
| 14. Name of the employee conducting the inspection 進行檢查的員工姓名 | | |



| 15. Specific areas of the IIT that were inspected 檢查的 IIT 的特定區域 | |
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| 16. Does a supervisor sign off on the checklist when the inspection is completed? 檢查完成後,主管是否在檢查清單上簽字 | |
| 17. Does the seal meet or exceed the PAS ISO 17712 standards for high security seals? 所有封條必 須符合或超出現行 ISO17712 對高度安全封條的標準 | |
| 18. Who provides the seals to you? 封條由誰提供?(寫明提供者) | |
| 19. Do you maintain an inventory of seals? 是否有封條的存貨記錄?將封條由專人拿在手上或者放在 安全的別人無法接觸到的地方 If yes, please answer question 20-21, if no please skip to question 22. 如果有,請回答問題 20-21,如果沒有,請跳到問題 22 | |
| 20. Do you record the seal numbers in a written record upon receipt of a new shipment? 記錄封條號/集裝箱號 收到新的貨物後,有沒有把封條號碼書面記錄下來? | |
| 21. When seals are used, do you record seal numbers with the container numbers on a written log, on the shipping documents, and on your internal records? 您是否將封條號與集裝箱號一起書面記錄下來,包括運輸單據和內部記錄等 | |
| 22. Do you have written procedures to control access to the seals? 對封條有所控制,避免不必要的接觸 有否書面程式來控制對封條的接觸和獲取? | |
| 23. Do you have written procedures regarding the correct method to affix the seal to the container? 有否書面程式規定對封條的管理以及如何貼到裝有貨物的集裝箱上? | |
| 24. Do you take digital pictures of the properly installed seal at the point of stuffing and share them with the consignee for verification purposes? 是否在填寫點對正確安裝的封條進行數碼拍照,並把它一起分享給收貨人以供核對 | |
| 25. Do you conduct a periodic audit of the stored seals and reconciliation against seal inventory logs and shipping documents? All audits must be documented. 您是否定期對存儲的封條進行審核,並根據封條庫存日期和裝運單據進行核對?所有審核必須記錄在案。 | |
| 26. Do you store containers in a secure area to prevent unauthorized access and/or tampering? 集裝箱是否存放在安全區域以避免未經許可的人員進入? | |
| 27. Do you have written procedures to report unauthorized entry into containers or container storage areas to local law enforcement officials? 是否有書面流程報告和解決未經許可擅自進入集裝箱/拖車或集裝箱/拖車的存放區域的程式? | |
| Physical Security 实体 安全 | |
| 28. Are all buildings constructed of materials that resist unlawful entry and protect against outside intrusion? 廠區是否封閉的,安裝有實體障礙物以阻止人員未經許可進入? | |
| 29. Are cargo handling and storage facilities enclosed by fencing? 貨物搬運和存放設施的區域四周是否用圍欄包圍起來? | |
| 30. Are the gates, through which vehicles enter cargo handling and storage facilities manned and/or monitored at all times when the facility is open? 在車輛進入進行貨物裝卸和儲存時,廠區大門是否有人值守和/或即時監控? | |



| 31. Do you have a policy that notifies individuals that they and their vehicles may be subject to search in accordance with local and labor laws? 您是否有一項政策會通知到個人,他們及其車輛可能會根據當地法律和勞工法被進行搜查 | |
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| 32. Are the entrance gates closed and locked when the facility is closed? 當工廠下班時,所有門要關上並上鎖 | |
| 33. Do you have written procedures to report unauthorized entry into the facility to local law enforcement officials? 是否有書面流程報告和解決未經許可擅自進入廠區或裝箱區域的程式 | |
| 34. Do you use video surveillance cameras to monitor the entrances to the facility and the cargo handling and storage / inspection areas? If yes, please answer question 35. If no, please skip to question 36. 有監控設備 您是否使用視頻監控攝像機監控工廠設施入口以及貨物裝卸和儲存/檢查區域?如果有,請回答問題 35。如果沒有,請跳到問題 36。 | |
| 35. Do you store the tapes for a period of time before reusing them? If yes, how long (90-120 days)? 監控錄影帶必須是否被儲存一段時間? 有的話,會是多久? (90-120 天嗎)? | |
| 36. Do you have periodic, random reviews of the camera footage to verify that cargo security procedures are being properly followed and maintained for a minimum of 2 years for audit purposes? 您是否對攝像機鏡頭進行了定期的隨機檢查,以驗證貨物安全程式是否得到適當遵守,並至少維持 2 年,以供審核之用? | |
| 37. Is the facility equipped with an alarm system to monitor the entrances to the facility? 工廠是否配 備了報警系統來監控工廠的入口? | |
| 38. Is there adequate lighting inside and outside the facility, including parking areas, fence lines, entrances and exits, and cargo handling and storage /inspection areas? 工廠設施內外是否有足夠的照明,包括停車區、圍欄區、出入口、貨物裝卸和儲存/檢查區? | |
| 39. Are locking devices used to secure external and internal doors, windows, gates and fences? 是 否所有外部和内部的門,窗,圍欄都有鎖閉裝置以確保安全? | |
| 40. Do management and/or security personnel control the issuance of keys? 管理人員或安全人員是 否控制所有的鑰匙的發放? | |
| 41. Are employee / visitor vehicles prohibited from parking in or adjacent to cargo handling and storage areas? 是否 禁止員工/訪客車輛停放在貨物裝卸和存儲區中或附近? | |
| 42. Do you segregate high-value and/or dangerous cargo in a secure area within the warehouse or storage yard? 是否在倉庫或堆場內的安全區域隔離高價值和/或危險貨物? | |
| 43. Do you have a communication system to contact internal security personnel and/or local law enforcement authorities? 是否有通讯系统联系内部安保人员和/或当地執法機關? | |
| 44. Do you use Security Technology for physical security? If yes, please answer question 45-47, if no please skip to question 48. 您是否使用安全技術來實現实体安全. 如果是,請回答問題 45-47,如果不是,請跳到問題 48 | |
| 45. Do you have written policies and procedures governing the use, maintenance, and protection of security technology? 您是否有管理安全技術的使用,維護和保護的書面政策和程式 These policies must: 這些政策必須包括: | |



| a. Limit access to the locations of controls / hardware for security devices; 限制對安全設備控制項/硬體位置的訪問 | |
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| b. Procedures to test / inspect the technology on a regular basis; 定期測試/檢查技術的程式 c. Inspections include verification that equipment is correctly positioned and/or working properly; 檢查包括驗證設備是否正確放置和/或正常工作 | |
| d. Document the results of the inspections and performance testing; 記錄檢查和性能測試的結果 e. If corrective actions are warranted, implement and document the actions taken; 如果需要採 | |
| 取糾正措施,請實施和並記錄採取的措施 f. Documented results must be maintained for a sufficient time for audit purposes. 記錄結果必 須保留足夠的時間以用於審核 | |
| 46. Do you have a written agreement with third-party (off-site) security monitoring resources in place, stipulating critical systems functionality and authentication protocols, such as (but not limited to) security code changes, adding or subtracting authorized personnel, password revision(s), and systems access or denial(s)? 您是否已與協力廠商(異地)安全監視資源達成書面協議,規定了關鍵的系統功能和身份驗證協議,例如(但不限於)更改安全代碼,添加或減少授權人員,密碼修改(以及系統訪問或拒絕 | |
| 47. Are security technology policies and procedures reviewed at least annually and updated as risk circumstances change? 是否至少每年審查一次安全技術政策和程式,並隨著風險情況的變化進行 更新 | |
| Access Controls 來訪及進入控制 | |
| 48. Do you have an employee identification system which provides for the positive identification of employees before they can enter the facility? 是否有員工身份識別系統,在員工進入工廠設施前提供員工的身份識別? | |
| 49. Do employees have access only to those areas in which they perform their duties? 員工是否只能 進入其履行職責的區域? | |
| 50. Do management and/or security personnel control the issuance of employee, visitor and vendor identification badges? 管理人员和/或安全人員是否控制員工、訪客和供應商識別牌(需要有編號)的發放? | |
| 51. Are visitors required to present photo identification upon arrival? 是否要求來訪者提供具有照片的 識別證件? | |
| 52. Are visitors required to visibly display a temporary identification badge while on the premises? 是 否 要求來訪者帶上能夠被識別的來訪者牌? | |
| 53. Are visitors escorted at all times by company personnel while on the premises? 是否 要求來訪者 由公司人員全程陪同? | |
| 54. Are vendors and other delivery personnel required to present photo identification upon arrival? 是 否要求供應商及送貨者出示帶有照片的身份證或其他身份證明? | |
| 55. Are arriving packages and mail periodically screened before delivery within the company? 到達的 包裹和郵件是否在公司內部定期檢查? | |
| 56. Do you have identification procedures for all employees, visitors and vendors at all points of entry? 在所有入口處,是否有針對所有員工、訪客和供應商的身份識別程式? | |



| 57. Do you have written policies and procedures for security guards and periodically verify compliance with these work instructions and policies through audits, policy reviews, and simulated exercises? 您是否為安保人員制定了書面制度和程式,並通過審核,制度審查和模擬演練定期驗證對這些工作說明和政策的遵守情況 | |
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| 58. Do you have procedures to challenge unauthorized/unidentified persons and to report problems to local law enforcement officials? 有否質詢未經許可進入人員或者身份不明人員和报告问题的程式? | |
| Procedural Security 安保安全程式 | |
| 59. Do you have a designated security officer to supervise the loading of cargo into containers, trailers and railcars? 有否指定安全部門人員監管裝貨(集裝箱,拖車,等)? | |
| 60. Do you verify the quantity and identity of goods against the purchase order prior to shipment? 是 否按訂單核對所裝貨物和數量? | |
| 61. Do you have procedures to resolve discrepancies prior to shipment? 是否有在裝運前處理不符點 的程式嗎 | |
| 62. Do you track the timeliness of incoming and outgoing cargo movements? 是否建立跟蹤進出貨物及時動向的程式? | |
| 63. Do you maintain a written log recording the identity of the driver, positively identifying the driver, and the container number of the cargo picked up? 您是否保留書面記錄記錄駕駛員的身份,正確 識別駕駛員以及所提取貨物的集裝箱號 | |
| 64. Do you have procedures to ensure that all information related to our orders is protected against loss or the introduction of erroneous information? 是否有程式確保與我方訂單有關的所有資訊不受損失或導入錯誤資訊的影響? | |
| 65. Do you have procedures to ensure that all shipping documents are legible, complete and accurate? 是否有程式確保所有裝運單據清晰、完整和準確? | |
| 66. Are your computer systems and the information stored on them protected against unauthorized access? 電腦系統和存儲的資訊是否受保護,以防未經授權的訪問? | |
| 67. Do you have procedures to notify U.S. Customs and/or local law enforcement officials when anomalies or illegal activities are suspected? 當發現有異常,非法或可疑活動,是否有程式通知美國海關或當地的執法機關 | |
| 68. Do you have a statement of support to protect your supply chain from criminal activities such as drug trafficking, terrorism, human smuggling and illegal contraband that is it signed by a company official and displayed on company bulletin boards? 您是否有由公司官員簽名並在公司公告板上的聲明,以保護您的供應鏈免受犯罪活動(例如販毒,恐怖主義,走私和非法違禁品)的危害 | |
| 69. Do you have a Supply Chain Security Program that includes many departments, such as Security, Human Resources, Information Technology and Import/Export offices to create a crossfunctional team focused on your company's Supply Chain Security? 您是否有一個包括許多部門(例如安全,人力資源,資訊技術和進出口辦公室)的供應鏈安全計畫,以創建一個專注於您公司的供應鏈安全的跨職能團隊 | |



| 70. Do you have a multi-level audit system, in verifiable format, that tests your security programs with checks, balances and accountability in mind to ensure the program operates as planned? 您是否具有可驗證格式的多級審核系統,該系統在考慮安全性,檢查餘額和問責制的情况下測試您的安全程式,以確保該程式按計劃進行 | |
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| 71. Do you have written procedures in place that addresses crisis management, business continuity, security recovery plans and business resumption? 您是否已制定解決危機管理,業務連續性,安全恢復計畫和業務恢復的書面程式并实施 | |
| 72. Do you have written procedures to separate and secure domestic cargo from International cargo in warehouse or pre-staging areas? 是否有書面程式將國內貨物與國際貨物分開存放,並確保其安全? | |
| 73. Do you inspect cargo staging areas, and the immediate surrounding areas on a regular basis to ensure these areas remain free of visible pest contamination? 您是否定期檢查貨物裝卸區域和附近區域,以確保這些區域沒有可見的蟲害污染? | |
| 74. Do you have written procedures to prevent pest contamination & include Wood Packaging Materials (WPM) regulations under the International Plant Protection Convention's (IPPC) International Standards for Phytosanitary Measures No, 15 (ISPM 15)? 您是否制定了防止有害生物蟲害污染的書面程式,並根據國際植物保護公約(IPPC)第 15 號植物檢疫措施國際標準(ISPM 15)納入了木質包裝材料(WPM)法規 | |
| Information Technology Security 資訊技術安全 | |
| 75. Do you use individually assigned accounts for personnel to access your information technology systems based on job requirements? 是否個人在工作需要時使用電腦的時候會使用各自的密碼登錄 | |
| 76. Do you require users to periodically change the passwords used to access your information technology systems? 是否要求定期更改密碼進入資訊技術系統? | |
| 77. Do you use firewalls to protect your information technology systems from unauthorized access from the internet? 是否使用防火牆來保護您的資訊技術系統阻止來自互聯網的未經授權的訪問? | |
| 78. Do you have a system to identify the abuse of your information technology systems including the improper access, tampering or altering of business data? ? 是否有一個系統來識別您的資訊技術系統的濫用,包括不正確的訪問、篡改或更改業務資料? | |
| 79. If using a network system, do you regularly test the security of your IT infrastructure? 如果使用網絡系統,您是否定期測試 IT 基礎架構的安全性 | |
| 80. Do you have policies and procedures on Cybersecurity, and do they address how information is shared based on cybersecurity threats with the Government and other business partners on an annual basis? 是否有網路安全方面的政策和程式,以及這些政策和程式是否涉及如何根據網路安全威脅每年與政府和其他商業夥伴共用資訊? | |
| 81. Do you allow your personnel to connect remotely to your network via a virtual private network (VPN)? If yes, please answer question 82, if no, skip to question 83. 是否允許您的人員通過虛擬私人網路絡(VPN)遠端連接到您的網路? 如果是,請回答問題 82;否則,請跳至問題 83 | |



| 82. If you use a VPN, do you have procedures designed to secure remote access from unauthorized users? 如果您使用 VPN,是否有專門針對未經授權的使用者進行遠端存取的安全程式? | | |
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| 83. Do you allow employees to use personal devices to conduct company work? if yes, please answer question 84, if no, skip to question 85. 您是否允許員工使用個人設備進行公司工作, 如果是,請回答問題 84; 如果否,請跳到問題 85 | | |
| 84. If you allow employees to use personal devices to conduct company work, do you have policies and procedures to include regular security updates and a method to securely access the company's network? 如果您允許員工使用個人設備來進行公司工作,是否有包括定期安全更新的政策和程式以及安全訪問公司網路的方法? | | |
| 85. Do your cybersecurity policies and procedures include measures to prevent the use of counterfeit or improperly licensed technological products? 您的網絡安全政策和程式是否包括防止使用假冒或不正當授權的技術產品的措施 ? | | |
| 86. How often is your data backed up and is your data stored in an encrypted format offsite of your facility? 您的數據多久備份一次,數據是否以加密格式存儲在工廠外? | | |
| 87. Do you regularly account for your IT inventory and is it properly sanitized and/or destroyed in accordance with the National Institute of Standards and Technology (NIST) Guidelines for Media Sanitization or other appropriate industry guidelines? 您是否定期核查您的 IT 庫存,並根據美國國家標準技術研究院(NIST)媒體消毒指南或其他適當的行業指南對其進行了適當的消毒和/或銷毀 | | |
| Personnel Security 個人安全 | | |
| | | |
| The following personnel security procedures must be followed in accordance with local laws and regulations. 根據當地法律法規,必須遵守以下人員安全程式。 | | |
| | | |
| regulations. 根據當地法律法規,必須遵守以下人員安全程式。 88. Do you conduct pre-employment screening and background checks on prospective employees? | | |
| regulations. 根據當地法律法規,必須遵守以下人員安全程式。 88. Do you conduct pre-employment screening and background checks on prospective employees? 是否對未來雇員進行職前篩選和背景調查? 89. Do you verify the information provided by job applicants, including employment history and | | |
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| 94. Does the security awareness program encourage and reward employees for active participation in security programs? 安全意識計畫是否鼓勵並獎勵到員工積極參與其中 | |
|---|--|
| 95. Do you require personnel who operate and manage security technology systems to have received specialized training on the system's operation and maintenance? 您是否要求操作和管理安全技術系統的人員接受有關系統的操作和維護的專門培訓? | |
| Threat Awareness 憂患意識 | |
| 96. Do you have or plan to have a threat awareness program established and maintained by security personnel and designed to recognize and foster awareness of the threat posed by money laundering and terrorism financing activities? 是否有或計畫有一個由安全人員建立和維持的威脅意識計畫,旨在確認和促進對洗錢和資助恐怖主義活動構成的威脅的認識? | |
| Verification 驗證 | |
| 97. Are the specific procedures identified in this questionnaire response maintained in a verifiable format? 本問卷的回復是否有程式以可驗證的格式保存? | |
| 98. Have you obtained a certification in a supply chain security program by a foreign Customs Administration? 您是否已獲得外國海關管理局的供應鏈安全計畫認證? If so, please provide your status of participation here and include a copy of your certificate with your response to this questionnaire. 如果是,請在此處提供您的參與情況,並在回答本問卷時附上證書副本 | |

備註:所有中文翻譯均為參考,如有不同解釋均以英文為准。Colony Brands 擁有最終解釋權。



| Name of Person Completing or Supervising the Completion of the Questionnaire | | | |
|--|--|--|--|
| | | | |
| Name and Title | | | |
| | | | |
| Date | | | |
| | | | |
| Signature | | | |

Please email or fax the completed form to:

GlobalCompliance@ColonyBrands.com (Email)

or

800-420-1356 (Fax)